

**DISCLOSURE BY *ELECTED SCHOOL COMMITTEE MEMBER*
OF A FINANCIAL INTEREST IN A GENERAL SCHOOL FEE
AS REQUIRED BY G.L. c. 268A, § 19 and 930 C.M.R. § 5.07**

THIS DISCLOSURE IS RELEVANT TO YOU IF:

You are an **elected member of a School Committee**.

The School Committee will be considering a particular matter regarding a general school fee.

- A general school fee means a fee, waiver or exemption established by a school committee for a school service, program or activity. It includes, for example, fees for school bus transportation, preschool or after school programs, sports or extracurricular activities. It does not include a fee that applies to a single event.

You or a member of your immediate family (i.e., you and your spouse, and each of your parents, children, brothers and sisters) has a child in the school system, and has or is reasonably likely to have a financial interest in the particular matter before the School Committee concerning the school fee.

YOU MAY PARTICIPATE IN THE MATTER WITHOUT FILING A DISCLOSURE IF:

- The financial interest in the school fee is less than \$50 per child per calendar year for you or the member of your immediate family.
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YOU NEED TO FILE A DISCLOSURE AND THEN YOU MAY PARTICIPATE IN THE MATTER IF:

- The financial interest in the school fee is \$50 or more per child per calendar year for you or the member of your immediate family; AND
- The school fee affects an activity participated in by at least 10% of the students in the school district.

WHERE SHOULD YOU FILE YOUR DISCLOSURE?

- An elected member of a municipal school committee should file the disclosure with the city or town clerk.
- An elected member of a regional school committee should file the disclosure with the superintendent of the regional school district.

YOU MAY NOT PARTICIPATE IN A MATTER AND SHOULD NOT FILE A DISCLOSURE IF:

- The financial interest in the school fee is \$ 50 or more per child per calendar year for you or the member of your immediate family, and the school fee affects an activity participated in by fewer than 10% of the students in the school district, OR
- The school fee, whatever the amount, would affect the financial interest of only your child or a child of your immediate family member, or it applies to a single event.

If you need advice about completing the disclosure, please call the Attorney of the Day at (617) 371-9500.

Please scroll down to the form below.

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Your name:	
School district:	
School Committee office address:	
Office Phone:	
Explain what the School Committee will be considering about school fees.	
What financial interest do you or a member of your immediate family have in the particular matter regarding a school fee?	
Please acknowledge <u>both statements</u> with a check mark:	<p><input type="checkbox"/> The school fee is \$50 or more per child per calendar year for you or a member of your immediate family; AND</p> <p><input type="checkbox"/> The school fee affects an activity participated in by at least 10% of the students in the school district.</p>
Signature	
Date	

An elected member of a municipal school committee should file this disclosure with the city or town clerk.

An elected member of a regional school committee should file this disclosure with the superintendent of the regional school district.

Attach additional pages if necessary.